

IDAHO CONTRACTORS BOARD
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Conference Call Minutes of 12/18/2018

BOARD MEMBERS PRESENT: Gary R Bond - Chair
Rodney Underhill
J Robert Pilote
Todd B Webb

BOARD MEMBERS ABSENT: David S Shurtleff

BUREAU STAFF: Dawn Hall, Deputy Bureau Chief
Julie Eavenson, Administrative Support Manager
Lori Peel, Investigative Unit Manager
Eric Nelson, Board Prosecutor
Maurie Ellsworth, General Counsel
Kim Aksamit, Technical Records Specialist II

OTHERS PRESENT: Jacob Sessions, Marilyn Harsbrunner,
Brandon Coffett, Bill Coffett, Shannon Prasch
Erik Glisson

The meeting was called to order at 10:00 AM MST by Gary R Bond.

APPROVAL OF AGENDA

Mr. Webb made a motion to approve the agenda. It was seconded by Mr. Underhill.
Motion carried.

APPROVAL OF MINUTES

Mr. Webb made a motion to approve the minutes of November 20, 2018. It was seconded by Mr. Underhill. Motion carried.

LEGISLATIVE REPORT

Ms. Eavenson discussed the legislative outreach meetings, which are similar to the meetings last year with Board members and legislators. She said the Bureau has had successful meetings connecting legislators with Board members.

INTERIM COMMITTEE: OCCUPATIONAL LICENSING & CERTIFICATION LAWS COMMITTEE

Ms. Eavenson discussed her role as the representative of the Executive Branch to the National Conference of State Legislatures (NCSL) Occupational Licensing Learning Consortium, held in Florida, November 27-30. Senator Todd Lakey, Senator Lori Den Hartog, and Representative Gayann DeMordaunt led the Idaho team. Discussion was held regarding licensing and certification laws, nationwide alignment of licensure by endorsement as well as and Military service members and their spouses, many of whom are teachers, and Veterans.

Ms. Eavenson stated that Governor-Elect Brad Little has convened a working group to review agency reports in greater depth; review specific recommendations from boards, commissions, and agencies; and begin implementing initial recommendations. A link to this report is on the Lt. Governor's website. Members include Mike Brassey, Robert Payne, Idaho Board of Social Work Examiners; Jane McClaran, Idaho Real Estate Appraisers Board; Representative Gayann DeMordaunt and Senator Todd Lakey.

Ms. Eavenson stated that the Interim Committee's final meeting was held November 26th and that they recommended reauthorization of the Committee and some action on endorsement. The Bureau will update Board members as new information becomes available.

FINANCIAL REPORT

Ms. Hall gave the financial report, which indicated that the Board had a cash balance of \$122,571.78 as of November 31, 2018.

DISCIPLINE

Mr. Nelson presented a Stipulation and Consent Order in case CON-2018-48. Mr. Pilote made a motion to approve the Consent Order with a voluntary surrender and allow the Board Chair to sign on behalf of the Board. It was seconded by Mr. Webb. Motion carried.

Mr. Nelson presented a Stipulation and Consent Orders in cases CON-2018-66, CON-2018-73, CON-2018-84, CON-2018-102 and CON-2019-37. Mr. Webb made a motion to approve the Consent Orders and allow the Board Chair to sign on behalf of the Board. It was seconded by Mr. Pilote. Motion carried.

FINAL ORDER

Mr. Nelson presented a Findings of Fact, Conclusions of Law and Final Order in case CON-2019-38. Mr. Underhill made a motion to approve the Final Order and allow the Board Chair to sign on behalf of the Board. It was seconded by Mr. Webb. Motion carried.

EMERGENCY SUSPENSION

Mr. Nelson presented an Emergency Suspension in case CON-2019-15. Mr. Pilote made a motion to approve the Emergency Suspension and allow the Board Chair to sign on behalf of the Board. It was seconded by Mr. Underhill. Motion carried.

VOLUNTARY SURRENDER

Ms. Peel presented a proposed Findings of Fact, Conclusions of Law and Final Order for CON-2019-52. Mr. Pilote made a motion to approve the Final Order and allow the Board Chair to sign on behalf of the Board. It was seconded by Mr. Underhill. Motion carried.

PAYMENT PROPOSALS

Ms. Peel presented a payment proposal for CON-2016-57. Mr. Pilote made a motion to deny the payment proposal. It was seconded by Mr. Underhill. Motion carried.

REQUEST FOR RECONSIDERATION

Mr. Ellsworth presented a motion for reconsideration in case CON-2018-96. Mr. Pilote made a motion to partially grant and partially deny reconsideration. The motion was to wave the fines; to require payment of the full amount of the fees; and to revoke the registration. It was seconded by Mr. Webb. Motion carried.

OLD BUSINESS

The Board reviewed the To Do List and no action was taken.

NEW BUSINESS

The Board was advised that the lawsuit of Ricks v. Board et al. was dismissed by the Idaho Courts of Appeals.

APPLICATION PROCESS

The Board discussed the application process and deferred further discussion to its next meeting.

EXECUTIVE SESSION

Mr. Webb made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the executive session was to consider license application materials. It was seconded by Mr. Underhill. The vote was: Mr. Pilote, aye; Mr. Webb, aye; Mr. Underhill, aye; and Mr. Bond, aye. Motion carried.

Mr. Webb made a motion to come out of executive session. It was seconded by Mr. Underhill. The vote was: Mr. Pilote, aye; Mr. Webb, aye; Mr. Underhill, aye; and Mr. Bond, aye. Motion carried.

APPLICATIONS

Mr. Underhill made a motion to approve the following for registration:

NOBLE MASONRY LLC	RCE-49429
FOUR POINT LAND MANAGEMENT LLC	RCE-49586
RIVERSIDE WELDING & FABRICATION LLC	RCE-49620
ACCESSIBLE HOME & BUSINESS LLC	RCE-49662
PRIORITY INSTALLATION LLC	RCE-49751
COFFELT MASONRY INC	RCE-49821
PRASCH SHANNON MARIE	RCT-49663

It was seconded by Mr. Webb. Motion carried.

NEXT MEETING was scheduled for January 21, 2019 at 12:30 PM MST.

ADJOURNMENT

Mr. Pilote made a motion to adjourn the meeting at 12:19 PM MST. It was seconded by Mr. Webb. Motion carried.

Gary R Bond, Chair

Rodney Underhill

J Robert Pilote

Todd B Webb

David S Shurtleff

Tana Cory, Bureau Chief